

**DATA PROTECTION (JERSEY) LAW 2018**  
**CLIENT AUTHORITY TO DISCUSS PERSONAL MATTERS**  
**WITH NOMINATED 3<sup>rd</sup> PARTY**

I .....

of.....

Hereby give Andium Homes Limited, permission to discuss the following personal data [as below].

- All matters relating to my current tenancy including my rent account
- My current Affordable Housing Gateway application and any new tenancy applications
- My application to join the Assisted Purchase Pathway
- My proposed property purchase

Full Name of nominee:.....

Relationship:.....

Nominee's Date of Birth:..... (non-mandatory)

Nominees Address:.....

Nominee's Contact Email:.....

Nominee's Contact Number(s):.....

This authority to disclose to remain in place until ..... / Indefinitely\* (delete as appropriate)

Signed by Client ..... Date.....

I ..... (the nominee named above) hereby acknowledge that Andium Homes will need to hold my Personal Data for the period that this authority remains valid. I note that my data will be held in line with Andium's Privacy Notice which I have been able to view on line at [www.andiumhomes.je/manageyourdata](http://www.andiumhomes.je/manageyourdata) .

Signed by Nominee .....

Date .....

Andium Homes Limited

## INFORMATION ON DATA PROTECTION (JERSEY) LAW 2018 AND WHAT IT MEANS FOR YOU

The new Law gives you new rights regarding your personal data.

You can demand that anyone holding your personal data:

- only keeps data that you agree they can or they have a legitimate reason to hold
- keeps the data held to the minimum required for the minimum time
- gives you free access to key personal data they hold for you
- allows you to correct errors and delete data that is held wrongly
- allows you to transfer data to other providers without charge

We have to:

- Get your consent for holding your personal data and comply with the new Law
- Make sure your personal data is held securely, kept accurate, up to date and for legitimate reasons
- Provide you your key personal data on request within 40 days (80 days for special types of personal data)
- Ensure anyone we pass your personal data to also keeps your data secure and only processes it for purposes we have agreed with you.

We cannot provide you with any information or services if you do not give your consent for us to hold your data.

If you have any concerns, please do contact us in any of the usual ways or come in and discuss these with us.

Andium Homes only processes your personal information in compliance with our privacy notice and in accordance with the relevant data protection laws. If, however you wish to raise a complaint regarding the processing of your personal data or are unsatisfied with how we have handled your information, you have the right to lodge a complaint with the supervisory authority.

Andium Homes Limited  
The Data Protection Officer  
Telephone: 01534 500700  
Email: [dpo@andiumhomes.ie](mailto:dpo@andiumhomes.ie)

Data Protection Authority  
Telephone : 01534 716530  
Email [enquiries@oiciersev.org](mailto:enquiries@oiciersev.org)